

Writing and Goals Assessment

Client Name: _____

Supervisor (if applicable): _____

Is this a self-assessment? Yes No

Goals: _____

Writing Assessment	
Content <ul style="list-style-type: none">▪ Central message/thesis▪ Relevance▪ Sufficient evidence	
Coherence <ul style="list-style-type: none">▪ Logical organization<ul style="list-style-type: none">○ Overall○ Paragraph▪ Order of Information▪ Integration of evidence	
Cohesion <ul style="list-style-type: none">▪ Use of transitions▪ Consistency of ideas	
Grammar and Syntax <ul style="list-style-type: none">▪ Sentence structure▪ Spelling▪ Grammar	
Style <ul style="list-style-type: none">▪ Appropriate for audience▪ Use of jargon▪ Clarity▪ Vocabulary	
Process <ul style="list-style-type: none">▪ Organized approach▪ Research methods▪ Outlining▪ Requesting Feedback▪ Incorporating Feedback	